


Get paid faster and easier with ERA/EFT.

 **Complete Online**  
[register.instamed.com/eraeft](http://register.instamed.com/eraeft)

**Instructions**



1 Review and complete entire form



2 Sign signature field(s)



3 Send through secure fax:  
(877) 755-3392 or mail:  
PO Box 58790 Philadelphia, PA 19102

**Incomplete forms will not be accepted**

**DESCRIPTION**

**SOLUTION DESCRIPTION**

By registering for Payer Payments, you will receive payments from the payers listed at the following URL (<http://info.instamed.com/payer-payments-payer-list>) by electronic funds transfer (EFT) and claims information by electronic remittance advice (ERA) After you register for Payer Payments, you will no longer receive a paper check or paper explanation of payment (EOP) from the payers listed at the URL set forth in the prior sentence, which URL InstaMed may update from time to time to add or remove payers. To opt out of Payer Payments from one or more of the available payers, please contact InstaMed at (866) 945-7990 or [connect@instamed.com](mailto:connect@instamed.com).

**CUSTOMER INFORMATION**

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**Primary Contact**

Name (First/Last) \_\_\_\_\_

Title \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Number of Providers \_\_\_\_\_

Tax ID \_\_\_\_\_

**Billing Address**

Customer Legal Name \_\_\_\_\_

Customer DBA Name (If different) \_\_\_\_\_

Street Line 1 \_\_\_\_\_

Street Line 2 \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Patient Accounting System \_\_\_\_\_ Version \_\_\_\_\_

**Remittance Delivery**

You will automatically receive ERAs through the InstaMed secure Provider Portal. To receive ERAs through your clearinghouse, please list your clearinghouse below. For a list of supported clearinghouses for ERA, visit: [www.instamed.com/eraclearinghouses](http://www.instamed.com/eraclearinghouses).

Clearinghouse: \_\_\_\_\_  Check this box to receive ERAs via SFTP (Secure File Transfer Protocol)

**NPIs**

Please give your Billing Provider NPI(s) and, if you use Service Provider NPI(s) for claims billing, please list them also. If your Practice does not use Service Provider NPI(s) for claims billing, you do not need to list them. In order to avoid misdirected payments, only list NPI(s) that should have ALL of their remittances and payments routed to you. Do not include NPI(s) that also do business under other healthcare providers.

Billing Provider NPI: \_\_\_\_\_

Billing Provider NPI: \_\_\_\_\_

Billing Provider NPI: \_\_\_\_\_

Billing Provider NPI: \_\_\_\_\_

Internal Initials: \_\_\_\_\_

**BANK ACCOUNT INFORMATION**

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Bank account information is required for payer payment deposits. A voided check or bank letter is required.

Bank Name	Routing Number	Account Number
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JOHN SMITH  
1234 MAIN ST  
PHILADELPHIA, PA 19103

1234

PAY TO THE ORDER OF \_\_\_\_\_ DATE \_\_\_\_\_

\$ \_\_\_\_\_

DOLLARS Security Features Details on back.

ATTACH VOIDED CHECK HERE

**Routing Number**      **Account Number**

⑆000123449⑆      143902040⑆      1234

**AUTHORIZATION**

**AGREED AND ACCEPTED**

By signing below, you agree to the terms of this Order Form and you confirm that the other information that you have provided in the Order Form is true and correct. You also agree to the Terms and Conditions set forth at [www.instamed.com/im-online/terms\\_and\\_conditions.html](http://www.instamed.com/im-online/terms_and_conditions.html) or separately agreed to in writing by you and InstaMed, which are integral to, and form a part of, this Order Form. The parties consent and agree that this Order Form may be electronically signed. The parties agree the electronic signatures appearing on this Order Form are the same as hand-written signatures for purposes of validity, enforceability and admissibility.

Customer Legal Name \_\_\_\_\_

Tax ID (same as page 1) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Internal Initials: \_\_\_\_\_